

**From:** [Oldroyd, Shelby Q.](#)  
**To:** [Lowry, Debra](#); [Winstead, Karen](#)  
**Cc:** [Steinmetz, Brad](#); [Vankeerbergen, Bernadette](#); [Hilty, Michael](#)  
**Subject:** English 2291 and 4592  
**Date:** Monday, March 29, 2021 2:48:00 PM

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Good afternoon,

On Wednesday, March 17, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed course change proposals for English 2291 and 4592. Please find below the Panel's feedback for these courses.

1. English 2291 (existing course with GE Cultures and Ideas; requesting 100% DL) – approved with one contingency and two recommendations:
  - Contingency: On page 1 of the syllabus, there is mention of no prerequisite for the course. The prerequisite for the course is English 1110, therefore the Panel would like to see this added to the syllabus.
  - Recommendation: The Panel recommends adding the exam dates to the syllabus, either to the description of the assignments (on pages 5 and 6) and/or to the course calendar (on pages 10-22).
  - Recommendation: The Panel recommends removing the old, outdated Disability statement as found on page 6 of the syllabus, as the correct and up-to-date statement is later in the syllabus, on pages 9 and 10.
  - Recommendation: The Panel mentions that this course has been selected to be offered as all course lengths, and would like to suggest you consider whether or not this course could be feasibly taught in a 4-week format.
2. English 4592 (existing course requesting 100% DL) – approved with two recommendations:
  - The Panel recommends delineating the course grading percentages further (as found on pages 4 and 5 of the syllabus), specifically regarding the discussion post/informal writing section, as they feel as these assignment types are distinct enough to warrant their own percentage.
  - The Panel recommends removing the old, outdated Disability statement as found on page 7 of the syllabus, as the correct and up-to-date statement is later in the syllabus, on page 11.

I will return English 2291 to the department queue via [curriculum.osu.edu](http://curriculum.osu.edu) in order to address the Panel's requests. English 4592 will continue through the approval process.

Should you have any questions about the feedback of the Panel, please feel free to contact Brad Steinmetz (faculty Chair of the A&H1 Panel; cc'd on this e-mail), or me.

Best wishes,  
Shelby

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